

Indirect Support Services

Analyst: Castro

Historical Summary

OPERATING BUDGET	FY 2006 Total App	FY 2006 Actual	FY 2007 Approp	FY 2008 Request	FY 2008 Gov Rec
BY FUND CATEGORY					
General	18,534,800	15,806,900	17,133,100	19,917,900	19,649,900
Dedicated	1,627,300	2,032,100	653,400	1,088,100	1,080,100
Federal	16,275,900	17,206,300	16,529,300	18,248,300	18,028,500
Total:	36,438,000	35,045,300	34,315,800	39,254,300	38,758,500
Percent Change:		(3.8%)	(2.1%)	14.4%	12.9%
BY OBJECT OF EXPENDITURE					
Personnel Costs	21,504,100	19,170,500	20,483,500	22,722,900	22,428,600
Operating Expenditures	14,933,900	14,928,900	13,696,600	15,858,500	15,657,000
Capital Outlay	0	945,900	135,700	672,900	672,900
Total:	36,438,000	35,045,300	34,315,800	39,254,300	38,758,500
Full-Time Positions (FTP)	327.33	322.98	318.98	328.98	328.98

Division Description

Indirect Support provides administrative functions for the Department of Health and Welfare. The Office of the Director provides central policy direction. Regional directors direct day-to-day activities throughout the state. The Office of Legal Services provides legal advice, monitoring and litigation services. The Division of Management Services manages the budget cash flow, controls the accounting and reporting process, performs internal reviews, manages physical assets, and processes all personnel actions. The Division of Information Systems plans and operates all data processing activities. Finally, the Division of Human Resource Services includes civil rights, workforce development, recruitment, process and system research, and employee relations.

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Comparative Summary

Decision Unit	Agency Request			Governor's Rec		
	FTP	General	Total	FTP	General	Total
FY 2007 Original Appropriation	318.98	17,133,100	34,315,800	318.98	17,133,100	34,315,800
Non-Cognizable Funds and Transfers	5.00	1,159,700	1,813,700	5.00	1,159,700	1,813,700
FY 2007 Estimated Expenditures	323.98	18,292,800	36,129,500	323.98	18,292,800	36,129,500
Transfer to Service Integration	(3.00)	(192,500)	(297,000)	(3.00)	(192,500)	(297,000)
Removal of One-Time Expenditures	0.00	0	(799,700)	0.00	0	(799,700)
FY 2008 Base	320.98	18,100,300	35,032,800	320.98	18,100,300	35,032,800
Benefit Costs	0.00	312,100	578,200	0.00	0	0
Inflationary Adjustments	0.00	101,500	204,700	0.00	1,600	3,200
Vehicle Replacement	0.00	419,900	764,100	0.00	419,900	764,100
Statewide Cost Allocation	0.00	403,200	732,900	0.00	403,200	732,900
Change in Employee Compensation	0.00	346,200	661,800	0.00	490,200	945,700
FY 2008 Program Maintenance	320.98	19,683,200	37,974,500	320.98	19,415,200	37,478,700
17. Criminal History Check Program	0.00	0	0	0.00	0	0
35. Medicaid Fraud	8.00	234,700	625,800	8.00	234,700	625,800
39. Additional On-Going Federal Monies	0.00	0	654,000	0.00	0	654,000
FY 2008 Total	328.98	19,917,900	39,254,300	328.98	19,649,900	38,758,500
Change from Original Appropriation	10.00	2,784,800	4,938,500	10.00	2,516,800	4,442,700
% Change from Original Appropriation		16.3%	14.4%		14.7%	12.9%

Indirect Support Services

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Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
FY 2007 Original Appropriation					
	318.98	17,133,100	653,400	16,529,300	34,315,800

Non-Cognizable Funds and Transfers

NON-COGNIZABLE INCREASES

Provides \$654,000 in additional federal spending authority of which \$484,600 is for personnel costs and \$169,400 is for operating expenditures. The increase in federal funds is due to increase in federal match rates.

PROGRAM TRANSFERS

Transfers in from Self-Reliance 6.00 FTP and \$168,200 in personnel costs as well as \$11,400 in operating expenditures. Transfers in from Medicaid 2.00 FTP and \$61,000 in personnel costs as well as \$3,800 in operating expenditures. Transfers in \$807,000 of operating expenditures from Child Welfare, Medicaid, Childrens Mental Health, Physical Health, Laboratory Services, Substance Abuse, Community DD, and Self-Reliance. Transfers in \$9,200 personnel funding from Self Reliance and \$99,100 in operating funding from Medicaid. Transfers out 1.00 FTP to Child Welfare and 2.00 FTP to Self-Reliance.

Agency Request	5.00	1,159,700	0	654,000	1,813,700
Governor's Recommendation	5.00	1,159,700	0	654,000	1,813,700

FY 2007 Estimated Expenditures					
Agency Request	323.98	18,292,800	653,400	17,183,300	36,129,500
Governor's Recommendation	323.98	18,292,800	653,400	17,183,300	36,129,500

Transfer to Service Integration

Transfers funding for fiscal year 2008 to new budget division and program Service Integration. Transfer includes 3.00 FTP, \$152,300 in General Fund personnel costs; \$40,200 in General Fund operating expenditures; \$82,700 in federal personnel costs; and \$21,800 in federal operating expenditures.

Agency Request	(3.00)	(192,500)	0	(104,500)	(297,000)
Governor's Recommendation	(3.00)	(192,500)	0	(104,500)	(297,000)

Removal of One-Time Expenditures

Remove funding provided for one-time items.

Agency Request	0.00	0	(80,100)	(719,600)	(799,700)
Governor's Recommendation	0.00	0	(80,100)	(719,600)	(799,700)

FY 2008 Base					
Agency Request	320.98	18,100,300	573,300	16,359,200	35,032,800
Governor's Recommendation	320.98	18,100,300	573,300	16,359,200	35,032,800

Benefit Costs

Restores funding for premium holidays taken in FY 2007 estimated at \$865 per employee. Also includes the employer-paid portion of estimated changes in employee benefit costs including \$350 per employee for health insurance.

Agency Request	0.00	312,100	1,800	264,300	578,200
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The Governor recommends that all health insurance related adjustments be funded by program changes or utilizing reserves available in the group insurance contract. As the PERSI Board voted to maintain the current contribution rate for the upcoming fiscal year, no adjustment to retirement rates is necessary.

Governor's Recommendation	0.00	0	0	0	0
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Inflationary Adjustments

This customized inflationary adjustment is a 1.41% increase over the base. It is calculated by subtracting statewide allocation plan costs and applying a 1.81% increase for all remaining operating costs except: employee travel costs (8.50%); rental & operating leases (1.08%); general services, fuel & lubricant costs, administrative supplies, and insurance (0.00%); and utility charges (20.00%).

Agency Request	0.00	101,500	8,600	94,600	204,700
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Inflationary increases are provided only for contractual obligations. Other inflationary requests are not recommended.

Governor's Recommendation	0.00	1,600	0	1,600	3,200
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Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
Vehicle Replacement					
REPLACEMENT ITEMS:					
Replaces 12 vehicles at an average cost of \$13,300. The total request for vehicles is \$160,000 (\$98,400 General Fund and \$61,600 federal funds). Replaces 100 computers at an average cost of \$523. Total request for computers is \$52,300 (\$27,700 General Fund and \$24,600 federal funds). Replaces phone system; Indirect's share of cost is \$415,000 (\$219,900 General Fund and \$195,100 federal funds).					
ALTERATION AND REPAIRS UNDER \$100,000					
The total request for alteration and repairs in Indirect Support Services is \$136,800 (\$73,900 General Fund and \$62,900 federal funds). The following projects are requested under alteration and repairs: Upgrade elevators in Pocatello HDC--\$8,500; Lewiston CDC exterior clean up--\$7,800; Twin Falls CDC/MH sidewalk repairs--\$3,900; Blackfoot Mental Health townhouse side walk repairs--\$4,800; Blackfoot S.S.C. repair/replace broken side door windows & hinged windows--\$3,200; Rupert CDC/MH driveway and parking repair & maintenance--\$18,000; Rupert CDC/MH parking lot drainage connect to city storm lines--\$27,400; Blackfoot Mental Health townhouse strip rust and paint stairwell exit cover--\$5,800; Lewiston CDC replace window coverings--\$8,900; Twin Falls MH/CDC Duct Cleaning--\$10,200; Twin Falls CDC lower ceiling in new office area and replace panels with pony walls--\$24,000; Lewiston CDC carpet replacement in daycare area--\$7,700; Salmon CDC interior painting--\$3,800; and Pocatello HDC brick tuck point--\$2,800.					
Agency Request	0.00	419,900	0	344,200	764,100
<i>Governor's Recommendation</i>	<i>0.00</i>	<i>419,900</i>	<i>0</i>	<i>344,200</i>	<i>764,100</i>
Statewide Cost Allocation					
This decision unit includes adjustments for services provided by state agencies as follow: \$562,500 for Attorney General fees, \$122,500 for State Controller fees, \$34,700 for State Treasurer fees, and \$13,200 for property and casualty insurance premiums.					
Agency Request	0.00	403,200	0	329,700	732,900
<i>Governor's Recommendation</i>	<i>0.00</i>	<i>403,200</i>	<i>0</i>	<i>329,700</i>	<i>732,900</i>
Change in Employee Compensation					
Reflects the calculated cost of a 3.5% salary increase for permanent and group positions.					
Agency Request	0.00	346,200	5,500	310,100	661,800
<i>The Governor recommends a compensation increase of 5% to be distributed based on merit.</i>					
<i>Governor's Recommendation</i>	<i>0.00</i>	<i>490,200</i>	<i>7,900</i>	<i>447,600</i>	<i>945,700</i>
FY 2008 Program Maintenance					
Agency Request	320.98	19,683,200	589,200	17,702,100	37,974,500
<i>Governor's Recommendation</i>	<i>320.98</i>	<i>19,415,200</i>	<i>581,200</i>	<i>17,482,300</i>	<i>37,478,700</i>

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Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
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17. Criminal History Check Program

The department is requesting to make permanent a criminal history check program previously funded through a federal government grant by charging a fee and using the receipts to fund the program. Originally the department was given 7.0 limited service FTP and federal spending authority to establish a quicker, electronic fingerprint and background check program for long term care providers. The program combined those federal funds with the current dedicated and federal funding related to criminal history checks and changed the process not only for long-term care providers but for any other individuals requiring criminal background verification. Any costs over and above the federal and dedicated cash collections were paid from the General Funds.

In fiscal year 2006 the department spent \$144,300 of General Funds, \$873,100 of federal funds, and \$553,900 of dedicated funds. The federal funding breakout was \$438,200 of grant funding for the pilot project and \$434,900 of federal. The department projects the continuation of \$434,900 in federal funds for fiscal year 2008 and is requesting to reduce federal spending authority by \$498,900 and increase dedicated receipts authority by \$498,900. The breakdown of the \$498,900 is \$238,400 for personnel costs and \$260,500 for operating expenditures.

The estimated number of possible criminal history checks for fiscal year 2008 is 31,200 at a cost of \$48.00 per check. Not all programs needing criminal history checks pay a fee for the service. The fees are currently not collected for background checks for the Foster Care Program, Volunteers, and DHW Employees. Fees are collected for Adoption Checks and all other service providers that come in contact with vulnerable children and adults (i.e. long term care providers, child care providers, etc.).

Agency Request	0.00	0	498,900	(498,900)	0
Governor's Recommendation	0.00	0	498,900	(498,900)	0

35. Medicaid Fraud

The department is requesting to add 8.0 additional staff for Medicaid Fraud Surveillance and Utilization Review (SUR). They are requesting that \$625,800 be transferred to the Indirect Support Services Program to hire four fraud investigators and four utilization review analysts. The request reduced the Elders Program by \$129,800, Individuals with Disabilities by \$353,500, and Low-Income Children & Working-Age Adults by \$299,000 resulting in a net savings of \$156,500 in federal funds trustee and benefit payments.

The \$625,800 transfer to Indirect Support Services is allocated as follows: \$511,400 Personnel Costs; \$68,800 operating expenditures; and \$45,600 in one-time capital outlay.

Agency Request	8.00	234,700	0	391,100	625,800
Governor's Recommendation	8.00	234,700	0	391,100	625,800

39. Additional On-Going Federal Monies

Indirect Support Services is requesting \$484,600 for personnel costs and \$169,400 for operating expenses. The department states that the additional federal funds are related to earned revenue rates and expenditure rates that will increase. The department will utilize the increase to "...reduce salary savings and for preventative maintenance programs and phone system changes and upgrades."

Agency Request	0.00	0	0	654,000	654,000
Governor's Recommendation	0.00	0	0	654,000	654,000

FY 2008 Total					
Agency Request	328.98	19,917,900	1,088,100	18,248,300	39,254,300
Governor's Recommendation	328.98	19,649,900	1,080,100	18,028,500	38,758,500

Agency Request					
Change from Original App	10.00	2,784,800	434,700	1,719,000	4,938,500
% Change from Original App	3.1%	16.3%	66.5%	10.4%	14.4%
Governor's Recommendation					
Change from Original App	10.00	2,516,800	426,700	1,499,200	4,442,700
% Change from Original App	3.1%	14.7%	65.3%	9.1%	12.9%